

INFORMATION BOOKLET

for

Centralized Counseling for Admissions to ITP

B.A.B.Ed. & B.Sc.B.Ed.

(Academic Session 2026-27)

*For University Campus, Regional Centres & Colleges
Affiliated to*



(Application Form No. 35)

PUNJABI UNIVERSITY, PATIALA

[Admission Website: pupadmissions.ac.in](http://pupadmissions.ac.in)

The information for admission in this information booklet is based on the guidelines laid down by the NCTE, Punjab Government & Punjabi University, Patiala. These are subject to modifications according to the latest instructions/policies issued Punjabi University, Punjab Government and NCTE from time to time.

Online Application fee (Non-refundable and non-transferable):

All Candidates (Other than SC/ST): Rs. 1100/-

SC/ST Candidates: Rs. 800/-

Important Dates:

Online Registration & Choice Filling* Without Late Fee	16 th July, 2026
Online Registration & Choice Filling With Late Fee Rs. 2000/- (Till the date of Counselling)	22 nd July, 2026 (3.00 pm) (Till the date of Counseling)
Last Date of Filling/Editing the Form	20 th July, 2026 (5.00 pm)
Registration Closes	22nd July, 2026 (3.00 pm)
Date of Counseling (Document Verification)	21st July, 2026 and 22nd July, 2026 (9.30 am - 4.00 pm)

*After locking the candidates cannot change the preferences.

For admission related queries, please contact at:

+91 7814036568, +919888760567, +919855166102

For technical queries regarding online application and fees,

Kindly contact at: +919914599399

Enquiry Time (During Working Days only):

10:00 a.m. to 1:00 p.m. and 2:00 pm to 4:30 pm

Email: dean_feis@pbi.ac.in

Control Room:

HoD’s Room,
Department of Education & Community Services,
(2nd Floor, Arts Block No. 5)
Punjabi University, Patiala-147002

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Introduction:

1. The **Integrated Teacher Education Programme (ITEP)** is a flagship 4-year undergraduate degree programme, launched under NEP (2020). It allows the candidates to earn a dual bachelor's degree (B.A.B.Ed., B.Sc.B.Ed., or B.Com.B.Ed.) saving a year compared to the traditional 5-year graduation and B.Ed. route.
2. ITEP programme was launched by NCTE in 2023-24. This year, the number of seats in the four-year Integrated Teacher Education Programme (ITEP) in the country has seen an increase of over 350 percent. The number of institutions offering ITEP in Punjab has also increased significantly.
3. In Punjabi University, Patiala, the ITEP (B.A. B.Ed.) course was first introduced in the Department of Education and Community Service from the session 2024-25. Now, this department is also starting ITEP (B.Sc. B.Ed.) from this session (2026-27). Moreover, ITEP course is also being started at the Department of Education, Punjabi University Regional Centre, Bathinda (B.A.B.Ed), Yadavindra Department of Sciences, Punjabi University Guru Kashi Campus, Talwandi Sabo (B.Sc. B.Ed.) and some of the colleges affiliated to Punjabi University, Patiala, from this session (2026-27).
4. Consequently, the Vice Chancellor of Punjabi University, Patiala, on the recommendations of Dean College Development Council, has appointed an admission committee to make a plan & form sub-committees for conducting centralized admission to ITEP course in the university departments and affiliated colleges (academic session 2026-27) vide letter no.19621 dated 19-06-2026.
5. The admission to ITEP programme in the Departments/Colleges shall be made strictly on the basis of the relative merit of the candidates in NCET (2026), subject to the availability of seats in a particular stream and category as per reservation policy of Government of Punjab.
6. Allotment of seats will be done merit wise through online process. (i.e. online seat allotment system.)
7. The admission will be purely provisional till the verification of all the documents of the candidates by the allotted college/department.
8. **No admission shall be granted to any candidate who has not appeared in NCET (2026).**
9. This Information Booklet is subject to modifications/additions/deletions as may be considered necessary by Punjabi University, Patiala.

Table 1: LIST OF INSTITUTIONS, COURSES & SEATS for ITEP CENTRALIZED COUNSELING

Sr. No.	Name & Address of the Institution	ITEP Course	Stage	Units/No of Seats
1.	Department of Education & Community Services, Arts, Block No.5, Punjabi University, Patiala, District Patiala, Punjab- 147002 email: headeducationpup@gmail.com Phone:9888760567	B.A. B.Ed.	Secondary	1 unit (50 Seats)
2.	Department of Education & Community Services, Arts, Block No.5, Punjabi University, Patiala, District Patiala, Punjab- 147002 email: headeducationpup@gmail.com Phone:9888760567	B.Sc. B.Ed.	Secondary	1 Unit (50 Seats)
3.	Department of Education, Punjabi University Regional Centre, Mansa Road, Bathinda, District Bathinda, Punjab-15100 email: rc_edu@pbi.ac.in Phone: 7814036568	B.A. B.Ed.	Secondary	1 Unit (50 Seats)
4.	Yadavindra Department of Sciences, Punjabi University Guru Kashi Campus, Raman Road, Talwandi Sabo, District Bathinda, Punjab-151302 Email: ydoshed@pbi.ac.in Phone: 9501488933	B.Sc. B.Ed.	Secondary	1 Unit (50 Seats)
5.	Baba Farid College of Education, Deon, Muktsar Road, District Bathinda, Punjab-151001 email: pincipalbfce@babafaridgroup.com Phone:9501115578	B.A. B.Ed.	Secondary	1 Unit (50 Seats)
6.	S.D. College, K.C. Road, District Barnala, Punjab-148101 Email: sdcbnl@yahoo.com Phone:9779116668	B.A. B.Ed.	Secondary	1 Unit (50 Seats)
7.	Desh Bhagat College, Malerkotla Road, Bardwal Dhuri, District Sangrur, Punjab-148024 email: dcbdhuri@gmail.com Phone:9888072096	B.A. B.Ed.	Secondary	1 Unit (50 Seats)
8.	National College, Bhikhi, Dhalewan Road, District Mansa, Punjab-151504 email: ncbpricipal@yahoo.com Phone:9872544402	B.A. B.Ed	Secondary	2 Units (100 Seats)
9.	Government Mohindra College, Lower Mall, Patiala, District Patiala, Punjab-147001 email: gcmohindra@gmail.com Phone:9464545376	B.A. B.Ed.	Preparatory	1 Unit (50 Seats)

Eligibility Conditions:

Eligibility Conditions for Admission to ITEP as per NCTE Norms are as under:

- (a) Candidates with at least 50% marks in 10+2/Intermediate/Senior Secondary School Examination in Science Stream are eligible for B.Sc. B.Ed.
- (b) Candidates with at least 50% marks in 10+2/Intermediate/Senior Secondary School Examination in any Stream (Arts, Commerce or Science) are eligible for admission to the B.A. B.Ed. program.
- (c) 5% relaxation is applicable for SC/ST categories as per Punjabi University/NCTE rules.
- (d) The candidate must have appeared in the NCET (2026) conducted by NTA.

Online Application and Counseling Procedure:

A. How to Apply:

The candidates who want to seek admission to ITEP (B.A. B.Ed. or B.Sc. B.Ed.) in Punjabi University Campus/Regional Centres/Colleges affiliated to Punjabi University, Patiala must ensure their eligibility and acquaint themselves with the requirements for submission of Online Application Form. No separate information will be sent to any candidate in this regard. Candidates have to apply for ITEP Admissions (2026-27) online, by accessing the online admission portal of Punjabi University, Patiala. Application forms other than online mode will not be accepted in any case. The candidates may follow the following steps to apply online.

Step 1: Online Registration:

1. Go to admissions website www.pupadmissions.ac.in
2. New user will click on “**New User Registration**” and already registered user can directly click on the link “**Student Dashboard Login**”.
3. Select the **Form No. 35** from dropdown list.
4. Fill your particulars as Select Category (SC/ST or General and all others), Name, Father's Name, Gender, Date of Birth, e-mail ID, Mobile No. etc.
5. Click on **Register Now to Apply** and you will redirect to registration print page.
6. Registration confirmation page will be displayed with following information:
 - a. Login ID and Password for “Student dashboard Login”.
 - b. Link to “Student Dashboard Login”.
 - c. “**Pay Application Processing Fee**” button: Click on this button to pay application processing fee using any of the following modes
“**Net Banking/ UPI/ Debit Card/ Credit Card**”
 - d. Print registration receipt.

Step 2: Fee:

Fee with status either **successfully Completed or Pending (Pay Application Processing Fee)**:

- a. In case of Fee Payment is complete, move to Step 3.
- b. In case of Fee Payment is Pending:
 - i. If the fees have been debited from candidate's account and payment status is pending please wait for 24 hours and if after 24 hours your payment is still pending then Contact at centralized admission Contact Us link ["https://pupadmissions.ac.in/ContactUs.aspx"](https://pupadmissions.ac.in/ContactUs.aspx)
 - ii. If the fee payment status is failed and amount is not deducted from candidate's account. The candidate should retry to pay processing fee using the link provided and can proceed to Step 3.

Step 3: Application Form (Apply/ Edit):

Irrespective of whether the fee payment status is successful/pending or failed the candidate can proceed to step 3 for filling the online Application form (apply/edit). The candidate can edit the already filled form any number of times before the last date (as per schedule) or before the physical (offline) counselling for document verification (except preferences after locking). However, a candidate shall be eligible to participate in the counselling process only after the successful payment of the application fee. The application form can be printed only after the fee payment has been successfully completed.

Important Instructions:

- Size of Photograph and Signature should be less than 50 KB each.
- A Candidate who has appeared in the qualifying examination and his/her result is still awaited, may also apply and can submit his/her admission form online as the case may be. He/she has to update his/her online form whenever he/she gets the result till the date given by Centralized Admission Cell (it is in the interest of the applicant), otherwise, he/she will be required to submit his/her result at the time of interview.

Step 4: Preference Filling (For Departments/Colleges):

- a) Select the **Preferences** from dropdown list.
- b) After entering preferences, the candidate must review and lock them. Once locked, the preferences will be considered final.

Note: After locking of preferences the candidate will not be allowed to change the preferences. In case candidate wants to change the preferences he/she has to contact the Centralized Admission Cell.

Step 5: Print Completed Online Application Form

Candidates whose payment has been confirmed and who have successfully completed Steps 2, 3, and 4 may print their application form.

Note: Each step in the student dashboard will display the status "**Successfully Completed**" after it has been completed.

B. Counseling Process:

1. All Candidates will have to personally report to the ITEP Admission Committee (2026) during the Physical Counseling (Offline) at the Punjabi University Campus, Patiala, Punjab on the dates mentioned in the schedule for their document verification. The candidates are advised to read the schedule carefully. Every candidate must attend the Physical Counseling (Offline) and get his/her documents verified.
2. After this, there will be three rounds of seat allotment as per the Schedule given in this Information booklet. Seats will be allotted as per the Seat Allotment Schedule based on the reservation policy of Government of Punjab mentioned in this information booklet.
3. A Candidate who has got the seat according to his/her 1st preference in first round of allotment, he/she will not be the part of second round of allotment. Any such candidate, if interested to participate in the next round of allotment will have to pay Rs.1100/- (Rs. 800/- for SC/ST Candidates) counseling fee again. In that case he/she will not have any claim to the previous allocated seat. All other candidates will be automatically the part of the next round of seat allotment without payment of any fee.
4. If any candidate, who is allocated 1st preferred College/ Institute in the first or second round of seat allotment, and got admitted, will not be considered for the third round of seat allotment.
5. **In case a student shifts from one institution to the another during second/third round of seat allotment his/her fee shall be refunded by the previous institution after deduction of Rs. 1000/- (Rupees one thousand only) as the processing fee.**

**Table 2: Centralized Counselling Schedule for Admission to ITEP B.A.B.Ed. & B.Sc.B.Ed.
(2026)**

Punjabi University, Patiala

S. No.	Event		Dates
Registration Opens			
Registration	1	Online Registration Without Late Fee	16 th July, 2026
	2	Online Registration & Choice Filling with Late Fee Rs. 2000/- (Till the date of Counselling)	22 nd July, 2026 (3.00 pm) (Till the date of Counseling)
	3	Last Date of Filling/Editing the Form	20 th July, 2026 (5.00 pm)
Registration Closes			
	4	Registration Closes	22 nd July, 2026 (3.00 pm)
	5	Date of Counselling (Document Verification)	21 st July, 2026 and 22 nd July, 2026 (9.30 am - 4.00 pm)
Provisional Merit List/Discrepancies			
	6	Display of Provisional Merit List	24 th July, 2026 (After 5.00 pm)
	7	Reporting of the discrepancies by candidates, if any, to email-id: dean_feis@pbi.ac.in	25 th - 27 th July, 2026
1 st Round of Seat Allotment			
1 st Round of Seat Allotment	8	Display of Final Merit list	28 th July, 2026
	9	Display of Seat Allocation	29 th July, 2026
	10	Reporting at Respective Colleges (Along with Documents and Admission Fee)	30 th July – 3 rd August, 2022
End of 1 st Round Seat Allotment			
	11	Information regarding the vacant seats to be submitted by colleges for 2nd Round of Counseling	4 th August, 2026 up to 3.00 PM
	12	Display of Information regarding the vacant seats	4 th August, 2026 (After 5:00 pm)
2 nd Round of Seat Allotment			
2 nd Round of Seat Allotment	13	Display of Final Merit list	5 th August, 2026 (after 5.00 pm)
	14	Display of Seat Allocation	6 th August, 2026 (5:00 pm)
	15	Reporting at Respective Colleges (Along with Documents and Admission Fee)	7 th - 10 th August, 2026 (9:30 am to 4:00 pm)
End of 2 nd Round Seat Allotment			
	16	Information regarding the vacant seats to be submitted by colleges for 3rd Counseling	11 th August, 2026 up to 3.00 PM
	17	Display of Information regarding the vacant seats	11 th August, 2026 (After 5.00 PM)
3 rd Round of Seat Allotment			
3 rd Round of Seat Allotment	18	Display of Final Merit List	12 th August, 2026 (5:00 pm)
	19	Display of Seat Allocation	13 th August, 2026 (5:00 pm)
	20	Reporting at Respective Colleges (Along with Documents and Admission Fee)	14 th August, 2026 & 17 th August, 2026 (9:30 am to 4:00 pm)
End of 3 rd Round Seat Allotment			

DIVISION OF SEATS:

- i. The number of seats available in different departments/colleges has been given in the table no. 1. The candidates are advised to go through the list as well as the websites of the colleges/departments in which they are interested to take admission.
- ii. 85% of seats will be reserved for Candidates from within the State of Punjab and 15% of seats will be open to candidates of other States/UTs on the basis of merit of NCET score prepared on All India basis excluding Punjab. The eligibility criteria for 85% seats will be that the candidate must be a resident of Punjab State in terms of the Punjab Government, Department of Personnel and Administrative Reforms (PP-11Br.) letter No. 1/3/95-3PP-11/96 19, dated 6th June 1996 and letter No. 1/3/95-3PP-11/80, dated 1st January 1999.
- iii. **Management Quota: THERE ARE NO MANAGEMENT QUOTA SEATS IN ITEP.**

RESERVATION OF SEATS:

The Punjabi University is following the reservation Policy of Punjab Government circulated vide its Notification No. HED-EDU10ML/16/2021-3edu-Part (1)/1824, Dated: Chandigarh 17.08.21, since the session 2024-25 (Copy of the notification has been provided in the 'Notification and Format of Certificates' section at the end of this information booklet) . The percentage of seats reserved for different categories shall be as per table mentioned in Clause A. The Reservation Policy is tentative and is subject to change as per Policy of Punjab Government/ Punjabi University, Patiala. `

Important Note: The provision of additional seats does not apply to the ITEP(B.A. B.Ed./B.Sc. B.Ed. programmes)

As per the above stated Reservation Policy notification of Punjab Government, the percentage of seats reserved for different categories for Punjab residents only has been fixed at 85%, and 15% of open quota seats have been reserved for candidates of other States/UTs from All India excluding Punjab.

A candidate claiming a seat in the Reserved Category will automatically have the right to be considered in the General Category according to his/her open Merit in the entrance test provided they have at least 50% marks at the intermediate/10+2 level. If a sufficient number of candidates belonging to any reserved category are not available, the vacant seats will be offered to candidates in the open category. Likewise, if seats under the 15% (All India) category remain vacant, these would be transferred to the 85% category (Punjab Quota) after the first counseling. Further, if suitable candidates are not available in any one of the sub-categories of reserved categories, the seats so available will be filled up by the candidates from the other sub-categories and if they are not available in any sub-category, then seats shall be filled up from general/open category candidates. Any change in Reservation policy by the Government of Punjab shall be applicable at the time of admission.

Note:

- a. There shall be no rounding off of percentage of marks of the qualifying examination from 0.5% and above to next higher number for determining the eligibility i.e. 49.5% and above will not be rounded off to 50%.
- b. 45% marks for SC/ST candidates of Punjab State only.
- c. Compartmental candidates will not be allowed for admission in ITEP in any case.

Table 3: Percentage of Seats Reserved for Different Categories

Punjab State Quota (85%)		
General Category		52%
Scheduled Castes Category		20%
Backward Classes		8%
Ex-Serviceman/Ex-serviceman (Dependant) (13%)	Ex Serviceman/Ex-serviceman (Dependant) [General Category]	7%
	Ex Serviceman/Ex-serviceman (Dependant) [Scheduled Castes]	4%
	Ex Serviceman/Ex-serviceman (Dependant) [Backward Classes]	2%
Freedom Fighters		1%
Persons with Disabilities		3%
Sports (3%)	Sports (General Category)	2%
	Sports (Scheduled Castes)	1%
All India Quota (15%)		
Gen (65%)		65%
SC/ST (25%)		25%
BC/OBC (10%)		10%

Preparation of Merit List for Admission:

Merit for admission in ITEP shall be based on scores/percentile obtained in the NCET-2026 examination conducted by NTA. However, if two or more candidates have obtained equal marks, following procedure will be used for the preparation of merit.

- Candidate senior in age will be given first preference.
- If tie still persists, then marks obtained in 12th will be considered.
- If tie still persists, then marks in 10th will be considered to break the tie.

Important Checklist:

Candidates must visit the counseling venue at Punjabi University, Patiala on the day of physical (offline) counseling along with the following documents in ORIGINAL for verification. In addition, candidates must bring 2 sets of self-attested photocopies of all the certificates/documents listed below:

1. Printout of Online Application Form
2. 10th DMC (Original)
3. 3 .10+2 DMC (Online Result Print in case of DMC not available)
4. NCET Result Card-2026 conducted by NTA
5. Date of Birth (DoB) Certificate
6. Category/Additional Category Certificate(s), (if applicable)
7. Current Income Certificate from competent authority (For SC & BC candidates)
8. Residence/Domicile Certificate
9. Gap Year Certificate (If applicable)
10. Character Certificate (from the institution last attended)
11. Any other document supporting your candidature.

Reporting at Department/College for admission in ITEP:

All the candidates who get an allotment should take print out of their application form and will report to the concerned Department/College as per specified reporting schedule for taking admission, failing which their seat allotment shall stand cancelled. Candidates will produce all the relevant certificates in original including registration and counseling fee receipt for verification along with proof of provisional allotment and a signed print out of their online application form. The allotment of their seats is liable to be cancelled, if the personal data viz. NCET scores, Category, Sub-category, Group (Group-I Science, Group-II Arts), residential status (Bonafide resident of Punjab or All India Category) and percentage of marks in 10+2 etc. submitted by the candidates at the time of registration is found to be wrong at time of verification of the original certificates. If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The University may take further action, as deemed fit, against the candidate in accordance with law. The allotment of the seats to candidates who do not report within the stipulated period to the concerned Department/College will be cancelled.

List of documents to be brought at the time of reporting in the institute:

The candidates, at the time of reporting must bring the following Original Certificates/ Documents/ Testimonials along with two sets of duly attested photocopies with them:

1. Matriculation/ High School Certificate.
2. 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Card. (with at least 50% or 45% marks as per the category requirement).
3. Copy of Certificate/result card showing marks obtained in NCET conducted by NTA.
4. Character Certificate:
 - (i) Private Candidates: Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate/Sarpanch/M.C.
 - (ii) Candidates who have passed/appeared in the qualifying examination in 2025-26 session must submit Character Certificate from the Head of the Institution last attended.
5. Gaps Certificate:

Candidate who have gaps in their academic career after the qualifying exam., must furnish a gap certificate, in the form of affidavit on non-judicial stamp paper or certificate from the employer (if in the service) and should also furnish separately the character certificate of gap period duly attested by Notary Public.
6. Residence Certificate
7. Scheduled Caste Certificate, if applicable.
8. Backward Class Certificate, if applicable
9. Certificate in respect of Persons with Disabilities Candidates, if applicable.
10. Certificate required to be furnished by the Children & Grand-children of Freedom Fighters -if applicable.
11. Certificate from Ex-Servicemen of Indian Deference Services or Para-Military Forces, if applicable.
12. Proof of seat allotment.
13. Original Receipt of Registration/ Counseling Fee.
14. Print out of Online Application form along with their locked Choice.

Note:

- All Original documents (preferably as per the specimen formats given in this booklet), 04 latest passport size photographs and 02 sets of attested photo-copies of all applicable documents/testimonials/certificates must be brought at the time of reporting.
- The original certificates shall be returned back after verification by the college/ department.
- 2 sets of attested copies of certificates/documents/testimonials will be verified & signed by the Principal or his authorized representative & will be retained for future purposes.
- If the original certificates are not in Punjabi/Hindi/ English, duly certified Punjabi/Hindi/ English version/ translation of such certificates will be required.

Instructions for Colleges/Departments:

1. Every College/Department will submit properly filled mandatory pro-forma attested by the Head/Principal and Countersigned by Dean Colleges.
2. A seat matrix providing details of the reservation of seats for different categories as per the reservation policy with following declaration by the Principal/Head will also have to be submitted by each College/Department.

Declaration: I solemnly declare that the Seat Matrix prepared by the College /Department is as per Punjab Government Reservation Policy (uploaded on Admission Portal of Punjabi University) and as per the Mandatory Pro-forma submitted by the College/Department. I undertake the responsibility for any deviation from the above.

3. Before the reporting by candidates in the institutes, the Colleges/Departments shall constitute an Admission Committee to be appointed by the Head/Principal from amongst their teachers.
4. Verification of the documents of the candidates will be done by the respective Admission Committee of College/Department at the time of reporting for admission, by comparing with the original certificates against which candidate has been allotted seat. Any entry or information filled/ made by the candidate, if found to be false, shall entail automatic cancellation of admission.
5. The admission committee shall ensure that the Candidate has deposited the fee as per his/her entitlement.
6. College/Department is required to send the admission status strictly as per admission schedule so that the subsequent seat allocation process may be conducted as per schedule mentioned in the Information booklet.
7. Information about only those candidates, whose admission status has been reported to the admission committee, will be forwarded to Registration Branch of the University along with NCET roll number.
8. All the rules and regulations for submission of Registration Return of students admitted in ITEP will be applicable as per the rules of the University.
9. Under no circumstances the original certificates of the candidate will be retained by any college/department.
10. The candidate seeking admission will submit two sets of his/her documents/certificates duly self-attested by Candidate, at the time of reporting in the college/department. The Principal/Head of the department will authenticate these documents/certificates after comparing these from the originals and the originals will be returned to the candidate

Notifications and Format of Certificates

RESERVATION POLICY

The Punjabi University shall follow the reservation Policy of Punjab Government circulated vide its Notification No. HED-EDU10ML/16/2021-3edu-Part (1)/1824 Dated: Chandigarh 17.08.21 from Session 2024-25.

RESERVATION OF SEATS: The percentage of seats reserved for different categories shall be as per table mentioned in Clause A.

The Reservation Policy is tentative and is subject to change as per Policy of Punjab Government/ Punjabi University, Patiala.

Important Note: The provision of additional seats does not apply to the B.A. B.Ed. and B.Sc. B.Ed. programmes.

File No: DPIHE-COLGOMISc/217/2022-COLLEGE EDUCATION-DPI-HIGHER EDUCATION
I/383753/2022

ਪੰਜਾਬ ਸਰਕਾਰ
ਉਚੇਰੀ ਸਿੱਖਿਆ ਵਿਭਾਗ
(ਸਿੱਖਿਆ- 1 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ,

- ਵਾਈਸ ਚਾਂਸਲਰ, ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਯੂਨੀਵਰਸਿਟੀ, ਅੰਮ੍ਰਿਤਸਰ (ਪ੍ਰਾਪਤ ਪੱਤਰ ਨੰ 62 ਮਿਤੀ 09.06.2022 ਦੇ ਹਵਾਲੇ ਵਿੱਚ)।
- ਵਾਈਸ ਚਾਂਸਲਰ, ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।
- ਵਾਈਸ ਚਾਂਸਲਰ, ਪੰਜਾਬ ਯੂਨੀਵਰਸਿਟੀ, ਚੰਡੀਗੜ੍ਹ।
- ਵਾਈਸ ਚਾਂਸਲਰ, ਜਗਤ ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਸਟੇਟ ਓਪਨ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ।
- ਵਾਈਸ ਚਾਂਸਲਰ, ਗੁਰੂ ਤੇਗ ਬਹਾਦਰ ਸਟੇਟ ਯੂਨੀਵਰਸਿਟੀ ਆਫ ਲਾਖ, ਪਟਿਆਲਾ।

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ:- 27/06/2022

ਵਿਸ਼ਾ: ਪੰਜਾਬ ਰਾਜ ਦੀਆਂ ਯੂਨੀਵਰਸਿਟੀਆਂ ਵਿੱਚ ਦਾਖਲਾ ਲਈ Reservation and Commom weightage Policy ਲਾਗੂ ਕਰਨ ਸਬੰਧੀ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਹਵਾਲੇ ਵਿੱਚ।

- ਵਿਸ਼ਾ ਅੰਕਿਤ ਮਾਮਲੇ ਸਬੰਧੀ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਪੰਜਾਬ ਰਾਜ ਦੀਆਂ ਯੂਨੀਵਰਸਿਟੀਆਂ ਵਿੱਖੇ ਦਾਖਲਾ Reservation and Commom weightage Policy 2021 ਨਟੀਫਿਕੇਸ਼ਨ ਨੰ HED-EDU10M.L/16/2021-3edu-Part(1)/1824 ਮਿਤੀ 17.08.2021 ਦੇ ਤਹਿਤ ਹੀ ਕੀਤੀ ਜਾਵੇ।

ਉਪ ਸਕੱਤਰ, ਉਚੇਰੀ ਸਿੱਖਿਆ 27/6/22

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ:- 27/06/2022

ਉਕਤ ਦਾ ਉਤਾਰਾ ਦਫ਼ਤਰ ਡੀ.ਪੀ.ਆਈ(ਕਾ) ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਉਪ ਸਕੱਤਰ, ਉਚੇਰੀ ਸਿੱਖਿਆ 27/6/22

ਅੰਦਰੂਨੀ ਵੰਡ

(4ਸਿ1) HED-EDU10M.L/16/2021-3edu-Part(1)/1824 ਵਿੱਚ ਅਟੈਚ ਕਰਨ ਲਈ।

Government of Punjab
Department of Higher Education
(Education I Branch)

NOTIFICATION
RESERVATION & COMMON WEIGHTAGE POLICY-2021

The Governor of Punjab is pleased to issue the Reservation Policy & Common Weightage Policy for Admission in Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) of the State of Punjab under Higher Education Department in the Reservation Policy & Common Weightage Policy shall be as under :-

This Notification shall come into force with immediate effect.

A. **Reservation Policy for Admission in Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) of the State of Punjab is as under:-**

Category	Percentage	
General	52	General 52
SC	20	SC 20
BC	08	BC 08
Ex-Serviceman / Ex-Serviceman (Dependent)	13	Ex-Serviceman / Ex-Serviceman (Dependent) General 07
		Ex-Serviceman / Ex-Serviceman (Dependent) SC 04
		Ex-Serviceman / Ex-Serviceman (Dependent) BC 02
Freedom Fighters	1	Freedom Fighters General 01
PWD	3	PWD 03
Sports	3	Sports General 02
		Sports SC 01
Total	100	100

Note:-

1. The Inter-se priority for reservation to the wards of Armed Forces personnel for admission in education institutions will be as provided by the letter no. 6(1)/2017D (Res.II) dated 21.05.2018.
2. In case of persons with disability seeking admission in educational institutions there will be a relaxation of 5 years in the upper age limit where ever applicable.

3. All the Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) affiliated with 3 State Universities and located within Punjab i.e. GNDU Amritsar, Punjabi University Patiala, Panjab University, Chandigarh will come under the purview of Common State reservation policy, Punjab. i.e. State Reservation policy will be applicable to all type of colleges for admissions in UG and PG Courses.
4. 3% reservation is for the PWD only and it will not be further bifurcated into General, SC and BC. i.e. an eligible PWD candidate (as per State disability norms) will be allotted the seat on the basis of the merit irrespective of its Category (Gen, SC or BC)
- a. In the event of quota reserved for suitable category of Handicapped Candidates remains unutilized (i.e. 1% for Blindness or low vision, 1% hearing impairment & 1% for locomotor disability or cerebral palsy), the unutilized seats benefit may be given to other suitable categories of PWD on merit basis i.e. seat share for blindness will be transferred to hearing or locomotor disability and vice versa.
- b. In the event of quota reserved (3%) for Physically Handicapped remain unutilized, the conversion of seats may be done from PWD to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
5. Further, 13% reservation is provided to Ex-servicemen and their dependants by providing reservation within reservation of:
- 7% to General Category Ex-Serviceman,
 - 4% to Scheduled Caste Ex-Serviceman and
 - 2% to Backward Class Ex-Serviceman

This Horizontal reservation is applicable for admission to the various educational institutions of the Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) located in Punjab.

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22-10-2009, if Ex serviceman is not available from SC category, then the seats will be filled from amongst SC (General) Category only.
- b. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 03-01-2017, if Ex-serviceman is not available in Backward Category, then the seats will be filled from amongst Backward Category (General) only.
- c. Further, if the seats still remain vacant which are reserved for Ex-Serviceman, the conversion of seats may be done from Ex-servicemen to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
6. Further, 3% reservation is provided to Sports category candidates which is further bifurcated horizontally into 2% reservation for Sports General and 1% for Sports SC.

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22-10-2009, if Sports person is not available in SC category, then the seats will be filled from amongst SC Category (General) only.
- b. However,
- in the event of quota (2%) for General Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports Category(2%) to General Category at the time of physical counseling.
 - in the event of quota (1%) for SC Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports SC Category(1%) to General SC Category at the time of physical counseling.
7. Further, 1% reservation is provided to wards of Freedom fighters
- a. However, in the event of quota reserved (1%) for Freedom fighters category remains unutilized, the conversion of seats may be done from Freedom fighters category to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
8. While working out the percentage of seats in the Reserved Categories as per State reservation policy, if the number arrived at, contains a fraction, this shall be resolved as follows :-
- If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. *For instance: 2.4 seats would rounded off to 2; similarly 2.6 would be rounded off to 3*
 - After rounding up or down -if the total number of seats after making this adjustment exceeds the prescribed number fixed for the course, the necessary additional seats shall be created and considered as part of the total number of sanctioned seats. This shall, however, not affect the total number of seats in the General Category.
9. A roster register for reservation of seats for ex-servicemen/PWD/FF shall be maintained and carry forward all fractions through different fractions over the years till the accumulation of fraction is 0.5 or greater. As and when the total sum value of fractions exceeds to 0.5 or greater, a seat will be provided in that particular category. The carry forward, accumulation and rounding off cycle will go on and on.

- a. As per instructions of Department of Social Justice, Empowerment & Minorities vide letter dated 22-10-2009, if Sports person is not available in SC category, then the seats will be filled from amongst SC Category (General) only.
- b. However,
- in the event of quota (2%) for General Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports Category(2%) to General Category at the time of physical counseling.
 - in the event of quota (1%) for SC Category in the Sports Category remains unutilized, then the conversion of seats may be done from Sports SC Category(1%) to General SC Category at the time of physical counseling.
7. Further, 1% reservation is provided to wards of Freedom fighters
- However, in the event of quota reserved (1%) for Freedom fighters category remains unutilized, the conversion of seats may be done from Freedom fighters category to General at the time of physical counseling. (i.e. vacant seats will be filled up on merit basis by the colleges)
8. While working out the percentage of seats in the Reserved Categories as per State reservation policy, if the number arrived at, contains a fraction, this shall be resolved as follows :-
- If the fraction is 0.5 or more, it shall be rounded off to 1; if it is less than 0.5, it shall be ignored. *For instance: 2.4 seats would rounded off to 2; similarly 2.6 would be rounded off to 3*
 - After rounding up or down -if the total number of seats after making this adjustment exceeds the prescribed number fixed for the course, the necessary additional seats shall be created and considered as part of the total number of sanctioned seats. This shall, however, not affect the total number of seats in the General Category.
9. A roster register for reservation of seats for ex-servicemen/PWD/FF shall be maintained and carry forward all fractions through different fractions over the years till the accumulation of fraction is 0.5 or greater. As and when the total sum value of fractions exceeds to 0.5 or greater, a seat will be provided in that particular category. The carry forward, accumulation and rounding off cycle will go on and on.

B. Common Weightage Admission Policy in Govt. Colleges and Govt. Aided Colleges (including Self-Financing Courses in that Colleges) of the Punjab State is as under:-

Weightage (UG only)						
NCC	A	B		C		
	1%	2%		3%		
NSS	Grade			Position		
	O	A	B	1 st	2 nd	3 rd
	1%	1%	NA	1%	1%	NA
Youth Activities (Maximum 4% Weightage)						
Advance Youth Leadership Training Camp youth				1%		
Youth leadership training camp				1%		
Advanced mountaineering				1%		
Hiking Training				1%		
Mountaineering				1%		
Cultural Activities (Maximum 3% Weightage)						
Zonal Youth festival				1%		
University level Youth Festival				1%		
Inter University National Youth festival				1%		

Date: 17.08.2021

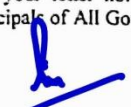
(G Ramesh Kumar)
Principal Secretary to Govt. of Punjab
Department of Higher Education.

Endt No.HED-EDU10M.L/16/2021-3edu-Part(1)/ 1825-1834

Dated:Chandigarh:17.08.2021

A copy is forwarded to following for information and necessary action:-

1. Vice Chancellor, Guru Nanak Dev University
2. Vice Chancellor, Punjab University Chandigarh
3. Vice chancellor, Punjabi University Patiala
4. Secretary, Department of Freedom Fighter.
5. Principal Secretary, Department of welfare Punjab
6. Principal Secretary, Department of Social Security & Women & Child Development Punjab.
7. Principal Secretary, Department of Defence Services Welfare, Punjab.
8. Principal Secretary, Sports and Youth Services, Punjab.
9. Director, Governance Reforms and Public Grievances, Punjab.
10. Director of Public Instruction (Colleges) Punjab in reference to your letter no. 17/7-2021 Coll.Edu. (4)/741, dated 07.07.2021 with a request to inform the Principals of All Govt. colleges in this regard.


Special Secretary, Higher Education

Note (1) as per Notification for Ex-serviceman/Ex-serviceman (Dependent)

F.No.6(1)/2017/D(Res.II)
Government of India
Ministry of Defence
Department of Ex-Servicemen Welfare

Room No.237 'B' Wing
Sena Bhawan, New Delhi
May 21, 2018

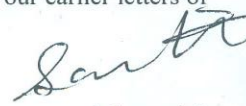
To
The Chief Secretaries/Administrators
All States/UTs.

Subject: Inter-se priority for reservation/preference to the wards of Armed Forces personnel by States /UTs for admission to Medical/Professional / Non-Professional Courses.

Approval of the Comptent Authrotiy is conveyed to the removal of Yudh Seva Medal series of Awards i.e. SarvottamYudh Seva Medal, Uttam Yudh Seva Medal and Yudh Seva Medal from Category V of the priority list for reservations/preferences to the wards of Armed Forces personnel by States/UTs/Central/State Universities/ Autonomous Institutions for admission in medical/professional/non-professional courses. The revised list of priorities will be as follows:-

- Priority I : Widows/Wards of Defence personnel killed in action.
Priority II : Wards of disabled in action and boarded out from service.
Priority III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
Priority IV : Wards of disabled in service and boarded out with disability attributable to military service.
Priority V : Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
i. Param Vir Chakra
ii. Ashok Chakra
iii. Maha Vir Chakra
iv. Kirti Chakra
v. Vir Chakra
vi. Shaurya Chakra
vii. Sena, Nau Sena, Vayu Sena Medal
viii. Mention-in-Despatches.
Priority VI: Wards of Ex-Servicemen.
Priority VII: Wives of :
i) defence personnel disabled in action and boarded out from service.
ii) defence personnel disabled in service and boarded out with disability attributable to military service.
iii) ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
Priority VIII: Wards of Serving Personnel.
Priority IX : Wives of Serving Personnel.

2. This issues with the approval of Hon'ble Raksha Mantri and supersedes our earlier letters of even number dated 19.05.2017 and 30.11.2017 on the subject.


(Santosh)
Joint Secretary (Res.II)
Tel. 23015772

GOVERNMENT OF PUNJAB

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS

(PERSONNEL POLICIES II BRANCH)

Dated, Chandigarh the 6/6/1996

To

- (I) All the Financial Commissioners to the Government of Punjab.
- (II) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (III) All Heads of Department, Commissioners of Divisions, Registrar, Punjab and Haryana High Court, District and Session Judges, Deputy Commissioners, Sub-Divisional Officers(Civil) in the Punjab State.

Subject: Bonafide resident of Punjab- Guidelines for grant of Resident Certificate.

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No. 1/3/95-3PPH/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/Medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs. Union of India and others (reported as AIR 1984-SP-1421) wherein it was held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Governments on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above, as under:

Categories	Affidavit certificate and the authorities competent to issue the same
(A) Citizen of India	
(B) Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of Residence in any other state.	Affidavit of the parent/guardian to be attested by an Executive Magistrate/Oath Commissioner/ Notary Public.
(I) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission.	Certificate to be issued by the Head/Principal of the Govt. And recognized Schools/Colleges concerned.
(II) Children/wards of:	
(a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service.	Certificate to be issued by respective Head of the Department.
(b) The employees of Govt. Of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years	Certificate to be issued by the respective Head of the Department.

Categories	Affidavit certificate and the authorities competent to issue the same
(c) The employees of State Govt. Institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. For a period of 3 years.	----do----
(d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Govt. Has 20% or more shares	----do---
(III) Children/wards of the pensioners of Punjab Govt. Irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab	PPO issued by the Accountant General, Punjab.
(IV) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of the submission of application either in pursuit of a profession or holding a job.	Certificate to be issued by the DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.
(V) Children/wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself.	DC, ADC(R), ADC(D), SDO(Civil), GA to DC, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered Deeds or any other document to the full satisfaction of D.C.
(VI) Persons who were born in Punjab and produce a certificate to the effect.	As per Category (IV) above.

2. For the purpose of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the competent authorities, proformas have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O., included among the certifying authorities against category (IV) & (VI) of the policy instruction dated 29/10/1996.

SPECIMEN FORMATS OF RESIDENCE CERTIFICATE

AFFIDAVIT OF THE PARENT/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC IN CASE OF CATEGORY A (Appendix A)

I father/mother/guardian of Miss/Mr
resident of (Full address to be given)

Do hereby solemnly state and affirm as under:

- That I am a citizen of India.
- That neither the deponent nor the child/ward of deponent have obtained the benefit of Residence in any other State.

Dated.....

DEPONENT

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (B)(I) (Appendix A)

It is certified that Miss/MrD/o/S/o
Sh..... has been a student of this
School/College for a period of years from to
..... He left the School/College on,

Dated.....

Signature of Principal/Headmaster
Of the College/School
(With Seal)

**CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT IN CASE OF
CATEGORY (B)(II)(a) (Appendix A)**

Certified that Sh.....S/o Sh..... father of
(Name of Child/ward)
Miss/Mr..... is an employee of the.....of
(Name of office)
Punjab Government. He is working as.....and is posted at
..... He has more than three years' service at his credit.

OR

Certified that Sh. S/o Sh..... is father of
Miss/Mr..... and employee of theof Punjab
Government. He is working as.....on
deputation with theand is posted atHe has
more than three years' service at his credit.

Place:.....

Head of the Department

Dated:.....

(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
CASE OF CATEGORY (B)(II)(b) (Appendix A)**

Certified that Sh. S/o Sh.....
father of Miss/Mr..... is an employee of Govt. of
India and is working as He has been posted
at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Place:.....

Head of the Department

Dated:.....

(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
CASE OF CATEGORY (B)(II)(c) (Appendix A)**

Certified that Sh. S/o Sh. father of
Miss/Mr. is an employee of

(State Govt. Institution/Undertaking)

of the Government of Punjab and is working as He is
posted at Chandigarh/Punjab in connection with the affairs of Punjab Government for the past three years.

Place:.....

Head of the Department

Dated:.....

(With Seal)

**CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN
CASE OF CATEGORY (B)(II)(d) (Appendix A)**

Certified that Sh. S/o Sh.
father of Miss/Mr. is an employee of

(Name of the autonomous bodies/company)

in which the the Punjab Govt. has 20% or more share. He is working as and is posted at
.....,

It is also certified that he has three years' service in the above said autonomous bodies/company.

Place:.....

Head of the Department

Dated:.....

(With Seal)

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDO (C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (B) (IV) (Appendix-A)

Certified that _____ son/daughter of Sh. _____
(Name of the person)
father/guardian _____ of Miss/Mr. _____
(Name of the Child/ward with full address)
has settled*in Punjab or has reside* in Punjab for a period of 5 years from _____
to _____ He is working as _____
(Name of profession Designation and job)

*Strike whichever is not applicable

Place:

Dated:

Signature of DC, ADC(R), ADC(D), SDO(C),
GA TO DC, D.O.R.G., D.R.O., E.M.
Tehsildar, Commissioners of Municipal
Corporations of Amritsar, Jalandhar
and Ludhiana.
(With Seal)

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDO (C), GA TO DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (B) (V) (Appendix-A)

Certified that _____ son/daughter of Sh. _____
(Name of the person)
father/guardian _____ of Miss/Mr. _____ hold
(Name of the Child/ward with full address)
immovable property at _____ in the state of
(Place and District)
Punjab for the past _____ years.

Place:

to the Dated:

Signature of DC, ADC(R), ADC(D), SDO(C),
GA TO DC, D.O.R.G., D.R.O., E.M.
Tehsildar, based on copies of
Jamabandi, Revenue Record, Municipal Record,
Registered deeds or any other document
full satisfaction of the D.C.
(With Seal)

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDO(C), GA TO
DC, D.O.R.G., D.R.O., E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL
CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY
(b)(VI) (Appendix-A)**

Certified that Miss/Mr.....S/o Sh.....
resident of was born
in Punjab as per Birth Certificate.

Place:.....

Dated:.....

Signature of DC, ADC(R), ADC(D), SDO(C),
GA to DC, D.O.R.G., D.R.O., E.M.
Tehsildar, Commissioners of Municipal
Corporation of Amritsar, Jalandhar and Ludhiana.

(With Seal)



GOVERNMENT of PUNJAB

Office of the Tehsildar, (_____)

Name of District

Punjab Residential Certificate

Document Sr. No.

CATEGORY No. IV

Certified that Sh./Smt. _____

Son/Daughter of Sh. _____

Mother's Name, Smt. _____

Resident of _____

Tehsil _____ District _____

Has settled in Punjab or has resided in Punjab for a period of ____ years from ____ to _____. He is working as _____.

This issues as per Pb. Govt.Cir.No. 1/3/95-3PP2/2043, dated 29-01-1996 and Cir.No. 1/3/95-3PP2/9619, dated 06-06-1996, 1/3/95-3PP2/80, dated 01-01-1999 and 1/3/95-3PP2/7480, dated 24-5-2001 for the purpose of admission to educational Institutions (Including Technical/Medical institutions) only.

Date of Issuance:

Signature of the Issuing Authority:

(Stamp and Sign of certificate printing center)

Digitally Signed by:

Designation:

Date:

Place:

Disclaimer-"This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

The Content of this document could be verified using the document serial number at the following web link <http://edistrict.punjab.gov.in/EDA>

Notifications

GOVERNMENT OF PUNJAB, DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES II BRANCH)

Nos. 1/3/95-3PPII/7332 & 1/3/95-3PPII/10377

Dated, Chandigarh, the 14/6/1999 & 18/8/2000

To

All the Heads of the Departments,
Commissioners of Divisions,
Deputy Commissioners, Registrar
Punjab and Haryana High Court,
District and Session Judges and
Sub-Divisional Magistrates (Civil)
in the state of Punjab.

Subject: Issuance of Certificates for the purpose of seeking admission to various educational/technical/professional institutions in the State and also for employment.

Sir,

It has been brought to the notice of Government that educational authorities and institutions prescribe various certificates regarding residence, SC/BC category and backward area etc. to be furnished by the students/candidates with the application forms for entrance examination or employment in the formats and by the authorities different from those prescribed by the government departments. Cases have also been reported where the authorities concerned insist on retaining original certificates and refuse to accept the attested photo copies of the certificates. All this results in harassment and panic among the students/candidates and their parents/guardian, since they have to apply with such certificates to more than one authorities simultaneously and within a limited period. The list of certificates required at the time of applying for CET/JET/PMT and PSU are enclosed by way of illustration.

2. In order to overcome the difficulty mentioned above, it has been decided by the Government that the following procedure shall be followed meticulously by all the educational and other authorities concerned:

- (1) Certificates issued in the format and by the authorities prescribed by Government Departments shall be accepted as valid by all educational institutions and other authorities.
- (2) Where a number of authorities have been authorised to issue the certificates there shall be no insistence on issue of a certificate by any particular authority or by the highest authority indicated in the format.
- (3) (a) In case of entrance examinations, no certificate should be called for in the first instance alongwith the application form. It will be sufficient for the candidates seeking admission or

ਨੰ : 1/8/07-ਰਸ1/853

ਪੰਜਾਬ ਸਰਕਾਰ

ਭਲਾਈ ਵਿਭਾਗ

(ਰਿਜ਼ਰਵੇਸ਼ਨ ਸੈੱਲ)

ਸੇਵਾ ਵਿਖੇ,

ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਸਮੂਹ ਜਿਲ੍ਹਿਆਂ ਦੇ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼,
ਸਮੂਹ ਉਪ ਮੰਡਲ ਮੇਜਿਸਟਰੇਟ (ਸਿਵਲ) ਅਤੇ
ਤਹਿਸੀਲਦਾਰ

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ : 29.06.2009

**ਵਿਸ਼ਾ : ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨੂੰ ਜਾਤੀ
ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ**

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਮੈਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪ ਦਾ ਧਿਆਨ ਸਰਕਾਰ ਦੇ ਪੱਤਰ ਨੰ.1/8/07-ਰਸ1/815-10.07.2008 ਅਤੇ ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹਦਾਇਤਾਂ ਵੱਲ ਦਿਵਾਉਣ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ ਅਤੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਵਿਅਕਤੀਆਂ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਪਹਿਲਾਂ ਅਧਿਕਾਰਤ ਕੀਤੇ ਅਧਿਕਾਰੀਆਂ ਤੋਂ ਇਲਾਵਾ ਹੋਠ ਲਿਖੇ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਦੇ ਅਥਤਿਆਰ ਦਿੱਤੇ ਜਾਂਦੇ ਹਨ:

ਲੜੀ ਨੰਬਰ	ਕੇਟਾਗਰੀ	ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਸਮੱਰਥ ਅਧਿਕਾਰੀ
1	2	3
1.	ਪੇਂਡੂ ਖੇਤਰਾਂ ਲਈ	ਸਬੰਧਤ ਬਲਾਕ ਵਿਕਾਸ ਤੇ ਪੰਚਾਇਤ ਅਫਸਰ
2.	ਮਿਉਂਸਪਲ ਕਰਪੋਰੇਸ਼ਨਾਂ ਦੀ ਹਦੂਦ ਦੇ ਵਸਨੀਕਾਂ ਲਈ	ਸਬੰਧਤ ਮਿਉਂਸਪਲ ਕਮਿਸ਼ਨਰ/ਵਧੀਕ ਕਮਿਸ਼ਨਰ
3.	ਮਿਉਂਸਪਲ ਕੌਂਸਲਾਂ/ ਐਨ.ਏ.ਸੀ. ਦੀ ਹਦੂਦ ਦੇ ਵਸਨੀਕਾਂ ਲਈ	ਸਬੰਧਤ ਕਾਰਜ ਸਾਧਕ ਅਫਸਰ

1. ਇਹ ਸਪੱਸ਼ਟ ਤੌਰ ਤੇ ਦਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸੰਵਿਧਾਨਕ ਹੁਕਮ (ਅਨੁਸੂਚਿਤ ਜਾਤੀ), ਪੰਜਾਬ ਲਿਸਟ (ਕਾਪੀ ਨੱਥੀ ਹੈ) ਵਿੱਚ ਦਰਜ ਹਿੰਦੂ, ਸਿੱਖ ਅਤੇ ਬੁੱਧ ਧਰਮ ਦੇ ਅਨੁਯਾਈਆਂ ਨੂੰ ਹੀ ਅਨੁਸੂਚਿਤ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕੀਤੇ ਜਾ ਸਕਦੇ ਹਨ ਅਤੇ ਇਸ ਲਿਸਟ ਤੋਂ ਬਾਹਰ ਕਿਸੇ ਵੀ ਜਾਤੀ/ਉਪ ਜਾਤੀ ਨੂੰ ਜਾਰੀ ਕੀਤਾ ਗਿਆ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਗੈਰ-ਕਾਨੂੰਨੀ

ਹੋਵੇਗਾ। ਇਸ ਲਈ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ਸਰਟੀਫਿਕੇਟ ਕੇਵਲ ਅਨੁਸੂਚਿਤ ਜਾਤੀ ਦੀ ਸੂਚੀ ਵਿੱਚ ਦਰਜ ਜਾਤੀਆਂ ਨੂੰ ਹੀ ਜਾਰੀ ਕੀਤੀ ਜਾਣਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨਾਲ ਸਬੰਧਤ ਵਿਅਕਤੀਆਂ ਨੂੰ ਪਛੜੀ ਸ਼੍ਰੇਣੀ/ਓ.ਬੀ.ਸੀ. ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਸਰਕਾਰ ਦੇ ਪੱਤਰ ਨੰ:1/41/93-ਰਸ1/209-211, ਮਿਤੀ 24.02.2009 (ਕਾਪੀ ਨੱਥੀ ਹੈ) ਰਾਹੀਂ ਸਲਾਨਾ ਆਮਦਨ ਸੀਮਾ ਦੀ ਹੱਦ ਨਿਸ਼ਚਿਤ ਕੀਤੀ ਗਈ ਹੈ, ਪੰਜਾਬ ਰਾਜ ਲਈ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ/ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੀ ਸੂਚੀ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਭੇਜੀ ਜਾਂਦੀ ਹੈ। ਇਨ੍ਹਾਂ ਜਾਤੀਆਂ ਦੇ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਲਈ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਅਤੇ ਹੋਰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਸਮਾਜਿਕ ਤੌਰ ਤੇ ਪਦ-ਉੱਨਤ (ਕਰੀਮੀਲੇਅਰ) ਵਿਅਕਤੀਆਂ ਨੂੰ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਲਈ ਰਾਖਵੇਂਕਰਨ ਦੇ ਦਾਇਰੇ ਤੋਂ ਬਾਹਰ ਰੱਖਣ ਲਈ ਸਰਕਾਰ ਵੱਲੋਂ ਨੀਤੀ ਹਦਾਇਤਾਂ ਮਿਤੀ 24.02.2009 ਅਤੇ ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਗਈਆਂ ਹੋਰ ਹਦਾਇਤਾਂ ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰੱਖ ਕੇ ਪਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਨੂੰ ਪਛੜੀ ਸ਼੍ਰੇਣੀ/ਓ.ਬੀ.ਸੀ. ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।

ਇਹ ਹਦਾਇਤਾਂ ਕੇਵਲ ਮਿਤੀ 01.07.2009 ਤੋਂ ਮਿਤੀ 30.09.2009 ਤੱਕ ਹੀ ਲਾਗੂ ਰਹਿਣਗੀਆਂ।

ਸਹੀ/-

ਅਧੀਨ ਸਕੱਤਰ ਭਲਾਈ

FORMAT OF CERTIFICATE

GOVERNMENT of PUNJAB



Office of the Tehsildar, (_____)

Name of District

Certificate of Scheduled Caste

Document Sr. No

It is Certified that _____ Sh./Smt. _____
Son/Daughter of _____ Sh. _____ of
Village/Town _____ of
District/Division _____
State of Punjab belongs to _____ Caste which
has been recognized as Scheduled Caste as per "The Constitution (Scheduled Castes), Order 1950".

Sh. _____ and his family lives in village/Town of _____ of
District/Division _____ of Punjab State.

Date of Issuance:

Signature of the Issuing Authority:

(Stamp and sign of certificate printing center)

Digitally Signed by:

Designation:

Date:

Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

The Content of this document could be verified using the document serial number at the following web
link <http://edistrict.punjab.gov.in/EDA>



FORMAT OF CERTIFICATE

GOVERNMENT of PUNJAB

Office of the Tehsildar, (_____)

Name of District

Certificate of Backward Class

Document Sr. No

This is to Certified that Sh./Smt. _____

Son/Daughter of Sh. _____ of _____

Town of _____

District/Division In the State of Punjab belongs to

the _____ Community which is recognized as a backward class under

the Government of Punjab, Department of Welfare of SCs and BCs vide Notification No. 11096-

WG55/53380 dated 03/09/1955 and Government of Punjab (Reservation Cell) vide Notification No.

1/41/93-RS1/1093050/1 dated 27-10-2017. Sh./Smt. _____ and/or his/her family ordinarily

resides in the _____ District/Division of the state of Punjab.

This is also to certify that he does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of Punjab, Department of Welfare of SCs and BCs Notification no. 1/41/93-RC1/ dated 17-01-1994, as amended vide Notification no. 1/41/93-RC1/1597 dated 17-08-2005, Notification No. 1/41/93-RC1/209 dated 24-02-2009 and Notification No. 1/41/93-RC1/609 dated 24-10-2013 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Date of Issuance:

Signature of the Issuing Authority:

Digitally Signed by:

Designation:

Date:

Place:

(Stamp and sign of certificate printing center)

Note: The term "Ordinarily" used here will have same meaning as in Section 20 of Representation of

People Act, 1950. Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced." (*The Content of this document could be verified using the document serial*

number at the following web link <http://edistrict.punjab.gov.in/EDA>)

ਦਫਤਰ ਜ਼ਿਲ੍ਹਾ ਭਲਾਈ ਅਫ਼ਸਰ, ਪਟਿਆਲਾ।

(ਡਾ.ਬੀ.ਆਰ.ਅੰਬੇਦਕਰ ਭਵਨ, ਸੇਵਾ ਸਿੰਘ ਠੀਕਰੀ ਵਾਲਾ ਨਗਰ,
ਈ-ਮੇਲ: dwopatiala@gmail.com ਟੈਲੀਫੋਨ ਨੰ: 0175-2370574)

ਸੇਵਾ ਵਿਖੇ,

ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ
ਕੇਂਦਰੀ ਦਾਖਲਾ ਸੈੱਲ
ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ,
ਪਟਿਆਲਾ।

ਪੱਤਰ ਨੰ.ਸ-1/ 5865

ਮਿਤੀ: ਪਟਿਆਲਾ/ 25-01-18

ਵਿਸ਼ਾ: ਕੈਟਾਗਰੀਆਂ ਨਾਲ ਸਬੰਧਤ ਸਰਟੀਫਿਕੇਟ ਸਬੰਧੀ।
ਹਵਾਲਾ: ਆਪ ਦੇ ਦਫਤਰ ਦੇ ਪੱਤਰ ਨੰ: 13542/CAC ਮਿਤੀ 22-01-18 ਦੇ ਸਬੰਧ ਵਿੱਚ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਨੂੰ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ /ਹੋਰ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੇ ਉਮੀਦਵਾਰਾਂ ਨੂੰ ਲਾਭ ਦੇਣ ਲਈ ਪੰਜਾਬ ਸਰਕਾਰ (ਰਿਜ਼ਰਵੇਸ਼ਨ ਸੈੱਲ) ਵਲੋਂ ਪੱਤਰ ਨੰ: 1/41/93-ਰਸ1/1093050/1 ਮਿਤੀ 27-10-17 ਰਾਹੀਂ ਨਿਰਧਾਰਿਤ ਆਮਦਨ ਸੀਮਾ Less than 6 ਲੱਖ ਤੋਂ ਵਧਾ ਕੇ Less than 8 ਲੱਖ ਰੁਪਏ ਸਲਾਨਾ ਕਰ ਦਿੱਤੀ ਗਈ ਹੈ। ਇਸ ਲਈ ਇਸ ਪੱਤਰ ਦਾ ਇੰਦਰਾਜ ਵੀ ਸਰਟੀਫਿਕੇਟ ਵਿੱਚ ਕਰ ਦਿੱਤਾ ਜਾਵੇ।

ਜ਼ਿਲ੍ਹਾ ਭਲਾਈ ਅਫ਼ਸਰ
ਪਟਿਆਲਾ
25/1/18

1/CAC



GOVERNMENT of PUNJAB

Office of the Tehsildar, (_____)

Name of District

Certificate of Other Backward Class

Document Sr. No.

This is to Certified that Sh./Smt. _____

Son/Daughter of Sh. _____ of _____

Village/Town of _____

District/Division _____

State of Punjab belongs to the _____ Caste which has been recognized as a backward class in terms of Punjab Government Letter No. 11096-WG55/53380 dated 03/09/1955 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

This is also to certify that he/she does not belong to any category of persons/sections mentioned in column 3 of the schedule to the Punjab Government, Department of welfare letter No. 1/41/93-RC1/209 dated 24-02-2009 and Notification No. 1/41/93-RC1/209 dated 24-02-2009 and Government of Punjab (Reservation Cell) vide Notification No. 1/41/93-RS1/1093050/1 dated 27-10-2017.

Sh./Smt. _____ and his/her family ordinarily resides in Village/Town _____ District/Division of _____ the state of Punjab.

Date of Issuance:

Signature of the Issuing Authority:

(Stamp and sign of certificate printing center)

Digitally Signed by:
Designation:
Date:
Place:

Disclaimer- "This is a digitally Signed Certificate and does not require hand written signatures. The responsibility of verification of this document, before accepting the same for any legal purpose, would rest with the Institution or Organization or Company or any other entity where this document is produced."

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NOTIFICATIONS AND FORMAT OF CERTIFICATES

ਪੰਜਾਬ ਸਰਕਾਰ
ਪ੍ਰਸ਼ਨਨਲ ਵਿਭਾਗ
(ਟਰੇਨਿੰਗ ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ,

ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰ,
ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ,
ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਅਤੇ ਉਪ ਮੰਡਲ ਅਫਸਰ (ਸਿਵਲ)

ਮੀਮੋ ਨੰ: 3/7/2010-ਟਰੇਨਿੰਗ (3)/1007
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10 ਮਾਰਚ, 2010

ਵਿਸ਼ਾ : ਪੰਜਾਬ ਰਾਜ ਪ੍ਰਬੰਧ (ਗਵਰਨੈਂਸ) ਸੁਧਾਰ ਕਮਿਸ਼ਨ ਦੀਆਂ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਸਬੰਧੀ।

ਪੰਜਾਬ ਰਾਜ ਪ੍ਰਬੰਧ (ਗਵਰਨੈਂਸ) ਸੁਧਾਰ ਕਮਿਸ਼ਨ ਦੀ ਸਥਾਪਨਾ ਸਰਕਾਰੀ ਹੁਕਮਾਂ ਰਾਹੀਂ ਮਿਤੀ 3 ਜਨਵਰੀ, 2009 ਨੂੰ ਹੋਈ ਸੀ। ਇਹ ਪਹਿਲਾਂ ਸਰਕਾਰ ਨੂੰ ਦੋ ਰਿਪੋਰਟਾਂ ਸੌਂਪ ਚੁੱਕਾ ਹੈ। ਕਮਿਸ਼ਨ ਦੁਆਰਾ ਪ੍ਰਸਤਾਵਿਤ ਸੁਝਾਵਾਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਦੇ ਮੁੱਦੇ ਤੇ ਸਰਕਾਰ ਵੱਲੋਂ ਧਿਆਨਪੂਰਵਕ ਵਿਚਾਰ ਕੀਤਾ ਗਿਆ ਅਤੇ ਇਹ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਕਿ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਮੁੱਖ ਸਕੱਤਰ ਦੀ ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਬਣੀ ਉੱਚ ਪੱਧਰੀ ਕਮੇਟੀ ਵਿਚ ਵਿਚਾਰਨ ਉਪਰੰਤ ਪ੍ਰਸ਼ਨਨਲ ਵਿਭਾਗ ਸਬੰਧਤ ਸਕੱਤਰਾਂ ਨਾਲ ਸਲਾਹ ਮਸ਼ਵਰੇ ਨਾਲ ਸਰਕਾਰੀ ਫੈਸਲਿਆਂ ਨੂੰ ਜਾਰੀ ਕਰਨ ਲਈ ਜ਼ਿੰਮੇਵਾਰ ਹੋਵੇਗਾ।

ਕਮਿਸ਼ਨ ਦੇ ਸੁਝਾਵਾਂ ਤੇ ਇਸ ਅਨੁਸਾਰ ਧਿਆਨਪੂਰਵਕ ਵਿਚਾਰ ਕੀਤਾ ਗਿਆ ਅਤੇ ਹਲਫੀਆ ਬਿਆਨਾਂ ਅਤੇ ਤਸਦੀਕ ਸਬੰਧੀ ਵਿਸ਼ੇਸ਼ ਸੁਝਾਵਾਂ ਦੇ ਸਬੰਧ ਵਿਚ ਹੇਠ ਲਿਖੇ ਹੁਕਮ ਜਾਰੀ ਕੀਤੇ ਜਾਂਦੇ ਹਨ।

ਸਾਰੇ ਸਬੰਧਤ ਵਿਅਕਤੀਆਂ ਨੂੰ ਹੁਕਮਾਂ ਦੀ ਪਾਲਣਾ ਅਤੇ ਸੰਸ਼ੋਧਿਤ ਵਿਧੀ ਨੂੰ ਦਰਸਾਏ ਸਮੇਂ ਦੇ ਅੰਦਰ-ਅੰਦਰ ਅਪਨਾਉਣ ਲਈ ਤੁਰੰਤ ਕਾਰਵਾਈ ਹਿੱਤ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ।

1. ਲੋੜ ਆਧਾਰਿਤ ਸੇਵਾਵਾਂ ਹਿਤ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਪ੍ਰਣਾਲੀ (System):-

- 1.1 ਮੌਜੂਦਾ ਸਮੇਂ ਤੇ ਬਿਨਕਾਰਾਂ/ਸਰਪ੍ਰਸਤਾਂ ਦੇ ਵੱਖ-ਵੱਖ ਲੋੜ ਆਧਾਰਿਤ ਸਰਟੀਫਿਕੇਟਾਂ ਜਿਵੇਂ ਕਿ ਰਿਹਾਇਸ਼/ਅਧਿਵਾਸ/ਕੱਚੀ ਖੇਤਰ/ਅਨੁਸੂਚਿਤ ਜਾਤੀ/ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਆਦਿ ਲਈ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ ਹਲਫੀਆ ਬਿਆਨ ਕਾਨੂੰਨੀ ਨਿਯਮਾਂ ਅਤੇ ਅਧਿਨਿਯਮਾਂ ਅਧੀਨ ਮੁਕੱਰਰ ਕੀਤੇ ਜਾਂਦੇ ਹਨ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ, ਪਬਲਿਕ ਨੋਟਰੀ ਇਨ੍ਹਾਂ ਨੂੰ ਤਸਦੀਕ ਕਰ ਸਕਦੇ ਹਨ ਜਦੋਂ ਕਿ ਹੋਰਵੇਂ ਮਾਮਲਿਆਂ ਵਿਚ ਇਸ ਦੇ ਅਖਤਿਆਰ ਕੇਵਲ ਕਾਰਜਕਾਰੀ ਮੈਜਿਸਟ੍ਰੇਟਾਂ ਕੋਲ ਹੀ ਹਨ।
- 1.2 ਸਰਕਾਰ ਦਾ ਵਿਚਾਰ ਹੈ ਕਿ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਮੰਗ ਦੇ ਸਿੱਟੇ ਵਜੋਂ ਨਾਗਰਿਕਾਂ ਨੂੰ ਬੇਲੋੜੀ ਪ੍ਰੇਸ਼ਾਨੀ ਹੁੰਦਾ ਹੈ ਅਤੇ ਜ਼ਿਆਦਾਤਰ ਮਾਮਲਿਆਂ ਵਿਚ ਹਲਫੀਆ ਬਿਆਨਾਂ ਨੂੰ ਸਵੈ-ਘੋਸ਼ਣਾ ਨਾਲ ਬਦਲਿਆ ਜਾ ਸਕਦਾ ਹੈ ਕਿਉਂਕਿ ਕਾਨੂੰਨ ਅਧੀਨ ਗਲਤ ਬਿਆਨੀ ਕਰਨ ਤੇ ਸਖਤ ਦੰਡ ਰੱਖੇ ਗਏ ਹਨ। ਇਸ ਲਈ ਇਹ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ ਹੈ ਕਿ ਕੋਈ ਵੀ ਸਰਕਾਰੀ ਵਿਭਾਗ ਜਾਂ ਸੰਸਥਾ ਕਿਸੇ ਵੀ ਪ੍ਰਕਾਰ ਦੀ ਸੇਵਾ ਮੁਹੱਈਆ ਕਰਵਾਉਣ ਲਈ ਬਿਨਕਾਰ ਤੋਂ ਹਲਫੀਆ ਬਿਆਨ ਨਹੀਂ ਮੰਗੇਗਾ। ਸਿਵਾਏ ਉਨ੍ਹਾਂ ਮਾਮਲਿਆਂ ਦੇ ਜਿਨ੍ਹਾਂ ਵਿਚ ਕਾਨੂੰਨ ਜਾਂ ਕਾਨੂੰਨੀ ਨਿਯਮਾਂ ਅਨੁਸਾਰ ਹਲਫੀਆ ਬਿਆਨ ਦੀ ਲੋੜ ਹੋਵੇ। ਹਲਫੀਆ ਬਿਆਨ ਦੀ ਥਾਂ ਤੇ ਸਵੈ-ਘੋਸ਼ਣਾ ਸਵੀਕਾਰ ਕੀਤੀ ਜਾਵੇਗੀ। ਇਹ ਪ੍ਰਣਾਲੀ 1 ਅਪ੍ਰੈਲ, 2010 ਤੋਂ ਲਾਗੂ ਹੋਵੇਗੀ। ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨਗੇ ਕਿ ਸਵੈ-ਘੋਸ਼ਣਾਵਾਂ ਦੇ ਸੰਸ਼ੋਧਿਤ ਖਾਕੇ (ਫਾਰਮੇ) ਸਾਰੇ ਸੁਵਿਧਾ ਕੇਂਦਰਾਂ ਤੇ ਉਪਲਬਧ ਹੋਣ, ਹਾਲਾਂਕਿ ਸਵੈ-ਘੋਸ਼ਣਾ ਉੱਤੇ ਬਿਨਕਾਰਾਂ ਦੀ ਫੋਟੋ ਲੱਗੇਗੀ।

NOTIFICATIONS AND FORMAT OF CERTIFICATES

- 1.3 ਸਮੂਹ ਸਕੱਤਰ, ਵਿਸ਼ੇਸ਼ ਤੌਰ ਤੇ ਸਿੱਖਿਆ, ਸਿਹਤ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ, ਸਿੰਚਾਈ ਅਤੇ ਬਿਜਲੀ ਵਿਭਾਗਾਂ ਆਦਿ ਜ਼ਿੰਬੇਫਰੀਆ ਬਿਆਨਾਂ ਦੀ ਲੋੜ ਦਾਖਲੇ/ਰੋਜ਼ਗਾਰ ਦੀ ਯੋਗਤਾ ਦੇਖਣ ਲਈ ਹੁੰਦੀ ਹੈ, ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨਗੇ ਕਿ ਸਮੂਹ ਸੰਸਥਾਵਾਂ/ਦੇ ਜ਼ਮੀਨਾਂ ਹਲਫੀਆ ਬਿਆਨ ਫਾਈਲ ਕਰਨ ਦੀ ਮੌਜੂਦਾ ਪ੍ਰਣਾਲੀ ਨੂੰ ਬਦਲਣ ਅਤੇ ਸਿੱਧੇ ਸਮੇਂ ਵਿਚ ਇਸ ਨੂੰ ਲਾਗੂ ਕਰਨ।
- 1.4 ਸਮੂਹ ਵਿਭਾਗਾਂ ਨੂੰ ਪ੍ਰਸ਼ੰਸਕ ਵਿਭਾਗਾਂ ਦੇ ਪੀ.ਜੀ.ਆਰ.ਸੀ. ਸੇਲ ਵਿਖੇ ਉਨ੍ਹਾਂ ਹਲਫੀਆ ਬਿਆਨਾਂ ਦੀ ਇਕ ਸੂਚੀ ਦਰਸਾਉਣੀ ਚਾਹੀਦੀ ਹੈ ਜਿਨ੍ਹਾਂ ਨੂੰ ਹੁਣ ਤੱਕ ਸਵੈ-ਘੋਸ਼ਣਾ ਵਿਚ ਤਬਦੀਲ ਕਰ ਦਿੱਤਾ ਗਿਆ ਅਤੇ ਇਕ ਹੋਰ ਸੂਚੀ ਜਿਸ ਵਿਚ ਵਿਸ਼ੇਸ਼/ਖੇਤਰ ਦਰਸਾਏ ਹੋਣ ਸਿੱਧੇ ਕੁਝ ਕਾਨੂੰਨੀ/ਹੋਰ ਕਾਰਨਾਂ ਕਰਕੇ ਹਲਫੀਆ ਬਿਆਨ ਪ੍ਰਣਾਲੀ ਜਾਰੀ ਰੱਖਣ ਦਾ ਸੁਝਾਅ ਹੋਵੇ। ਇਹ ਸੂਚੀ 30 ਅਪ੍ਰੈਲ, 2010 ਤੱਕ ਲਈ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ।
2. ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਤਸਦੀਕ
 - 2.1 ਮੌਜੂਦਾ ਸਮੇਂ ਤੇ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਅਤੇ ਸਰਕਾਰੀ ਨੌਕਰੀਆਂ ਲਈ ਬਿਨੈਕਾਰ ਆਪਣੀ ਯੋਗਤਾ ਸਾਬਤ ਕਰਨ ਲਈ ਆਪਣੇ ਸਰਟੀਫਿਕੇਟਾਂ/ਨੰਬਰ ਸ਼ੀਟਾਂ ਦੀ ਤਸਦੀਕਸ਼ੁਦਾ ਕਾਪੀ ਦੇਣ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ। ਕੁਝ ਮਾਮਲਿਆਂ ਵਿਚ ਉਨ੍ਹਾਂ ਦੁਆਰਾ ਬਿਨੈ ਪੱਤਰ ਵਿਚ ਦਿੱਤੇ ਵੇਰਵਿਆਂ ਨੂੰ ਮੇਜਿਸਟ੍ਰੇਟ ਤਸਦੀਕ ਕਰਵਾਉਣ ਦੀ ਲੋੜ ਪੈਂਦੀ ਹੈ।
 - 2.2 ਸਰਕਾਰ ਨੇ ਇਹ ਫੈਸਲਾ ਲਿਆ ਹੈ ਕਿ ਮਿਤੀ 1 ਅਪ੍ਰੈਲ, 2010 ਤੋਂ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਅਤੇ ਰੋਜ਼ਗਾਰ ਸਬੰਧੀ ਬਿਨੈਪੱਤਰਾਂ ਹਿੱਤ ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਸਵੈ-ਤਸਦੀਕ ਦੀ ਇਜਾਜ਼ਤ ਦੇ ਦਿੱਤੀ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ।
 - 2.3 ਵਿਦਿਅਕ ਅਦਾਰਿਆਂ ਵਿਚ ਦਾਖਲੇ ਅਤੇ ਰੋਜ਼ਗਾਰ ਨਾਲ ਸਬੰਧਤ ਏਜੰਸੀਆਂ ਨੂੰ ਸਵੈ-ਤਸਦੀਕ ਕਾਪੀਆਂ ਸਵੀਕਾਰ ਕਰਨੀਆਂ ਚਾਹੀਦੀਆਂ ਹਨ ਅਤੇ ਅੰਤਿਮ ਸੂਚੀ/ਅੰਤਿਮ ਤੌਰ ਤੇ ਚੁਣੇ ਗਏ ਉਮੀਦਵਾਰ ਦੇ ਮੁੱਲ ਦਸਤਾਵੇਜ਼ ਹੀ ਮੰਗਵਾਉਣੇ ਚਾਹੀਦੇ ਹਨ।
3. ਅਥਾਰਟੀਆਂ ਵੱਲੋਂ ਕੀਤੀ ਜਾਣ ਵਾਲੀ ਕਾਰਵਾਈ
 - 3.1 ਸਿੱਖਿਆ, ਉਚੇਰੀ ਸਿੱਖਿਆ, ਮੈਡੀਕਲ ਸਿੱਖਿਆ ਅਤੇ ਖੋਜ ਅਤੇ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਵਿਭਾਗਾਂ ਦੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰਾਂ ਨੂੰ ਇਹ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨ ਕਿ ਇਹ ਫੈਸਲੇ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਦਿਅਕ ਅਦਾਰਿਆਂ ਵਿਚ ਲਾਗੂ ਕੀਤੇ ਜਾਣ ਅਤੇ ਦਾਖਲੇ ਲਈ ਬਿਨੈ ਪੱਤਰ ਫਾਰਮ ਦਾ ਫਾਰਮੈਟ 2010-2011 ਦੇ ਅਕਾਦਮਿਕ ਸੈਸ਼ਨ ਵਿਚ ਦਾਖਲੇ ਲਈ ਬਿਨੈਪੱਤਰ ਮੰਗਵਾਉਣ ਤੋਂ ਪਹਿਲਾਂ ਉਚਿਤ ਰੂਪ ਵਿਚ ਸੋਧਿਆ ਹੋਵੇ।
 - 3.2 ਪੰਜਾਬ ਲੋਕ ਸੇਵਾ ਕਮਿਸ਼ਨ ਅਤੇ ਅਧੀਨ ਸੇਵਾਵਾਂ ਚੋਣ ਬੋਰਡ, ਪੰਜਾਬ ਦੇ ਚੇਅਰਮੈਨ ਸਾਹਿਬਾਨ ਨੂੰ ਇਹ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਹ ਉਨ੍ਹਾਂ ਦੁਆਰਾ ਸੰਚਾਲਿਤ ਭਰਤੀਆਂ ਦੇ ਸਬੰਧ ਵਿਚ ਇਨ੍ਹਾਂ ਫੈਸਲਿਆਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਨੂੰ ਸੁਨਿਸ਼ਚਿਤ ਬਣਾਉਣ। ਜਿਹੜੀਆਂ ਭਰਤੀਆਂ ਉਕਤ ਦੋਨੋਂ ਅਥਾਰਟੀਆਂ ਦੇ ਅਧੀਨ ਨਹੀਂ ਆਉਂਦੀਆਂ ਉਨ੍ਹਾਂ ਵਿਚ ਵਿਭਾਗਾਂ ਦੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ ਅਤੇ ਮੁੱਖੀ ਇਹ ਸੁਨਿਸ਼ਚਿਤ ਕਰਨ ਕਿ ਇਨ੍ਹਾਂ ਫੈਸਲਿਆਂ ਨੂੰ ਲਾਗੂ ਕਰਨ ਹਿੱਤ ਚੋਣ ਕਮੇਟੀਆਂ ਉਚਿਤ ਕਦਮ ਉਠਾਉਣ।
 - 3.3 ਜ਼ਿਲ੍ਹਿਆਂ ਦੇ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਸੁਵਿਧਾ ਸੁਵਿਧਾ ਕੇਂਦਰਾਂ ਵਿਖੇ ਇਨ੍ਹਾਂ ਫੈਸਲਿਆਂ ਨੂੰ ਪ੍ਰਦਰਸ਼ਿਤ ਕਰਦੇ ਇਸ ਦਾ ਮੁਨਾਸਬ ਪ੍ਰਚਾਰ ਸੁਨਿਸ਼ਚਿਤ ਬਣਾਉਣ। ਅਜਿਹਾ ਕਰਦੇ ਸਮੇਂ ਭਾਰਤੀ ਦੰਡ ਸੰਘਤਾ ਦੀ ਅੰਤਿਕਾ-1 ਵਿਚ ਸਾਬਤ ਹੁੰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਅਧੀਨ ਸਜ਼ਾ ਦਾ ਭਾਗੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਮੈਨੂੰ ਉਸ ਵਿਦਿਅਕ ਸੰਸਥਾ ਵਿਚੋਂ ਸਰਸਰੀ ਤੌਰ ਤੇ (summarily) ਕੱਢ ਦਿੱਤਾ ਜਾਵੇਗਾ ਜਿਸ ਵਿਚ ਮੈਂ ਅਜਿਹੀ ਬੁਨੀ ਸੂਚਨਾ ਦੇ ਆਧਾਰ ਤੇ ਦਾਖਲਾ ਲਿਆ ਹੈ।
 - 3.4 ਅੰਤਿਕਾ-2 ਵਿਚ ਦਿੱਤੇ ਸਵੈ-ਘੋਸ਼ਣਾ ਦੇ ਫਾਰਮੈਟ ਨੂੰ ਸੇਵਾਵਾਂ ਦੇ ਨਾਲ-ਨਾਲ ਵੱਖ-ਵੱਖ ਸੰਸਥਾਵਾਂ ਅਤੇ ਰਾਜ ਸਰਕਾਰ ਦੇ ਨਿਯੰਤਰਣ ਅਧੀਨ ਰੋਜ਼ਗਾਰ ਦੇ ਬਿਨੈਪੱਤਰਾਂ ਵਿਚ ਉਚਿਤ ਤਰੀਕੇ ਨਾਲ ਸ਼ਾਮਲ ਕੀਤਾ ਜਾਵੇ।

NOTIFICATIONS AND FORMAT OF CERTIFICATES

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ਪਿੰ:ਅੰ:ਨੰ:3/7/2010-ਟਰੇਨਿੰਗ (3)/1008

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 10
ਮਾਰਚ, 2010

ਅੰਤਿਕਾ-1

Section 177. Furnishing false information

Whoever, being legally bound to furnish information on any subject to any public servant, as such, furnishes, as true, information on the subject which he knows or has reason to believe to be false, shall be punished with simple imprisonment for a term which may extend to six months, or with fine which may extend to one thousand rupees, or with both.

Or, if the information which he is legally bound to give respects the commission of an offence, or is required for the purpose of preventing the commission of an offence, or in order to the apprehension of an offender, with imprisonment of either description for a term which may extend to two years, or with fine, or with both.

Section 193. Punishment for false evidence

Whoever intentionally gives false evidence in any stage of a judicial proceeding, or fabricates false evidence for the purpose of being used in any stage of a judicial proceeding, shall be punished with imprisonment of either description for a term which may extend to seven years and shall also be liable to fine;

and whoever intentionally gives or fabricates false evidence in any other case, shall be punished with imprisonment of either description or a term which may extend in three years, and shall also be liable to fine.

Section 197. Issuing or signing false certificate

Whoever issues or signs any certificate required by law to be given or signed, or relating to any fact of which such certificate is by law admissible in evidence, knowing or believing that such certificate is false in any material point, shall be punished in the same manner as if he gave false evidence.

Section 198. Using as true a certificate known to be false

Whoever corruptly uses or attempts to use any such certificate as a true certificate, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.

Section 299. False statement made in declaration which is by law receivable as evidence

Whoever, in any declaration made or subscribes by him, which declaration any Court of Justice, or any public servant or other person, is bound or authorized by law to receive as evidence of any fact, makes any statement which is false and which he either knows or believes to be false or does not believe to be true. Touching any material to the object for which the declaration is made or used, shall be punished in the same manner as if he gave false evidence.

NOTIFICATIONS AND FORMAT OF CERTIFICATES

Section 200. Using as true such declaration knowing is to be false.

Whoever corruptly uses or attempts to use as true any such declaration, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.

Explanation- A declaration which is inadmissible merely upon the ground of some formality, is a declaration within the meaning of sections 199 to 200.

ਨਮੂਨਾ ਫਾਰਮ ਸਵੈ-ਘੋਸ਼ਣਾ

ਅੰਤਿਕਾ-2

ਰਾਜ ਸਰਕਾਰ ਜਾਂ ਇਸ ਦੇ ਅਧੀਨ ਆਉਂਦੀਆਂ ਵਿਦਿਅਕ ਸੰਸਥਾਵਾਂ ਵਿਚ ਦਾਖਲੇ ਹਿੱਤ ਬਿਨੈਕਾਰ ਵਲੋਂ ਦਿੱਤੇ ਜਾਣ ਵਾਲੀ ਸਵੈ-ਘੋਸ਼ਣਾ।

ਦਾਖਲਾ ਲੈਣ ਲਈ ਬਿਨੈ-ਪੱਤਰ ਫਾਰਮ ਦੇ ਅੰਤ ਵਿਚ ਹੇਠ ਲਿਖੀ ਘੋਸ਼ਣਾ ਸ਼ਾਮਲ ਕੀਤੀ ਜਾਣੀ ਚਾਹੀਦੀ ਹੈ:

ਮੈਂ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ ਉਮਰ
..... ਸਾਲ ਵਾਸੀ ਜਿਲ੍ਹਾ
ਪੰਜਾਬ, ਇਹ ਘੋਸ਼ਣਾ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਉਪਰੋਕਤ ਅਤੇ ਨੱਥੀ ਦਸਤਾਵੇਜ਼ਾਂ ਵਿਚ ਦਿੱਤੀ ਸੂਚਨਾ ਮੇਰੀ ਜਾਣਕਾਰੀ ਅਤੇ ਵਿਸ਼ਵਾਸ ਅਨੁਸਾਰ ਦਰੁਸਤ ਹੈ ਅਤੇ ਇਸ ਵਿਚ ਕੁਝ ਵੀ ਛੁਪਾਇਆ ਨਹੀਂ ਗਿਆ। ਮੈਂ ਇਸ ਗੱਲ ਤੋਂ ਜਾਣੂ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੇ ਦੁਆਰਾ ਦਿੱਤੀ ਗਈ ਸੂਚਨਾ ਝੂਠੀ ਸਾਬਤ ਹੁੰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਅਧੀਨ ਸਜ਼ਾ ਦਾ ਭਾਗੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਮੈਨੂੰ ਉਸ ਵਿਦਿਅਕ ਸੰਸਥਾ ਵਿਚੋਂ ਸਰਸਰੀ ਤੌਰ ਤੇ (summarily) ਕੱਢ ਦਿੱਤਾ ਜਾਵੇਗਾ ਜਿਸ ਵਿਚ ਮੈਂ ਅਜਿਹੀ ਝੂਠੀ ਸੂਚਨਾ ਦੇ ਅਧਾਰ ਤੇ ਦਾਖਲਾ ਲਿਆ ਹੈ।

ਉਮੀਦਵਾਰ ਦੇ ਹਸਤਾਖਰ

**CERTIFICATE FOR BEING DEPENDENT (CHILDREN/GRANDCHILDREN) OF FREEDOM
FIGHTERS (GRAND CHILDREN WOULD MEAN SON'S SONS/DAUGHTERS OR
DAUGHTER'S SONS/DAUGHTERS)**

Dispatch No. _____

Date: _____

Certified that _____ son/daughter of Sh. _____ of village
_____ P.O. _____ Tehsil _____

District _____ and father/mother of Sh./Kumari _____
(Name of the Candidate)

bonafide political sufferer and has been granted freedom fighter's pension by the Punjab Government or
has been awarded Tamra Patra for his political sufferings.

Place:

*Deputy Commissioner

Date:

(with Seal of the Court)

*Certificate from no other authority will be accepted.

FORMAT OF CERTIFICATE
DISTRICT SAINIK WELFARE OFFICER

Name of District _____

Admission Certificate

*(As per Pb. Govt. Notification No. GSR 9/Const/Art 309, 234 and 318/amd(5)/2003 dated 6th Nov, 2002
and letter No. 15/7/92-4DW/Part11/2056 dated 30th Apr, 2003)*

Certified that _____ is a Lineal Descendant of No _____ Rank
Ex _____ Name _____ Who is an Ex-
Servicemen as per Identity Card No _____ issued by District Defence
Services Welfare Officer, _____ and residing at

District-

This certificate issued to _____ whose date of birth is
_____ strictly for the purpose of Admission for (Name of the
class/Programme) _____

No. _____

District Defence Services Welfare Officer,

Dated: _____

(_____)

Name of District

(CERTIFICATE FROM THE HANDICAPPED)

Dispatch No. _____

Date: _____

Certified that _____ son / daughter of

Sh. _____ suffer from a loss of disability of:

- (a) 50% or more
- (b) 40% or more but less than 50%

According to the criteria laid down in the Punjab Govt. notification

(Reproduced in Chapter VII of the Prospectus for category 6)

Not relevant should be scored out.

Date:

Chief Medical Officer
Punjabi University,
Patiala

ਨੋਟ: ਕੇਵਲ ਯੂਨੀਵਰਸਿਟੀ ਵਿਭਾਗਾਂ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਲਈ

MEDICAL FITNESS CERTIFICATE

I certify that I have carefully examined Mr. / Ms.....

Son/Daughter of Sh.....

His/Her age is about.....

His Chest Measurement is: - Unexpandedcm

Expanded.....cm

His/her eyesight is upto the prescribed standards:

Details of glasses, (if worn).....

He/She has no disease or mental/bodily infirmity unfitting or likely to unfit him/her in the future for active outdoor service.

Marks of identification:

Right Hand Thumb impression: -

Dated.....

(Signature of Gazetted Medical Officer)

With Office Seal



Signature of Candidate.....

Self Declaration
Regarding Discontinuity in Studies (Gap Certificate)

I.....

S/o, D/o Mr./Mrs./Ms.....

Resident of.....

Passport Size
Photo of the
Candidate

do hereby solemnly affirm and declare as under: -

- That I discontinued my study from Sessionto.....
- That during the above period I was not involved in any Unfair Means Case, any offence, Police case or in any illegal activity during the gap period.
- That no criminal case is pending against me in any court.

Dated:.....

DEPONENT

Verification

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed there from.

Dated:.....

DEPONENT

SELF DECLARATION

ANTI RAGGING - AFFIDAVIT BY THE STUDENT

1. I.....
Father/Mother/Guardian of Mr/Ms.....
having been admitted to.....

Passport Size
Photo of
Student

have received a copy of the UGC Regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (herein after called the "Regulations") carefully read and fully understood the provisions contained in the said regulations.

2. I have, in particular, persued clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, persued clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:-
- a. I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 or Regulations, without prejudice to any other criminal action that may be taken against me under penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty or, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day of.....Month of.....Year

Signature of Student

Name.....

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....day ofMonth of.....Year

Signature of Student

ONLINE UNDERTAKING / AFFIDAVIT FOR ANTI RAGGING

As per the guidelines of UGC, every admitted student must fill Student's Anti Ragging Undertaking and the Parents Anti Ragging online on the following link and submit its print out in the department.

https://www.antiragging.in/affidavit_registration_disclaimer.html



The poster features a red background. At the top left is a white sign with a red circle and slash over a hand holding a stick, with the text "SAY NO TO RAGGING". To the right, in large yellow letters, is "BEFORE YOU EVEN THINK OF RAGGING". In the center is a black silhouette of a person crouching with their head in their hands. To the left of this is a glowing circle containing the text "Download ANTI RAGGING App". Below the silhouette, the words "THINK OF" are written in large yellow letters. Surrounding this are six white banners with black text: "Humiliation", "Suspension", "Ruined Career", "Blacklisting", "Expulsion", and "Possible Prosecution". At the bottom, a yellow banner reads "Don't just stand and watch. Stop Ragging! Show Character". Below this, in red italicized text, is "Remember RAGGING is for LOSERS". Further down, in small black text, is "Visit UGC Website i.e. www.ugc.ac.in & www.antiragging.in to see UGC Anti Ragging regulations." followed by "Are You Being Ragged ?". At the very bottom of the red section, it says "Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free) Or Send an E-mail to helpline@antiragging.in". The footer consists of two green sections: the left one has the Government of India emblem and the text "Ministry of Education Government of India", and the right one has the UGC emblem and the text "विश्वविद्यालय अनुदान आयोग University Grants Commission quality higher education for all".

SAY NO TO RAGGING

BEFORE YOU EVEN THINK OF RAGGING

Download
ANTI RAGGING
App

THINK OF

Humiliation

Suspension

Ruined Career

Blacklisting

Expulsion

Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember RAGGING is for LOSERS

Visit UGC Website i.e. www.ugc.ac.in & www.antiragging.in to see UGC Anti Ragging regulations.

Are You Being Ragged ?

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)
Or Send an E-mail to helpline@antiragging.in

 **Ministry of Education**
Government of India

 **विश्वविद्यालय अनुदान आयोग**
University Grants Commission
quality higher education for all

SELF DECLARATION

Regarding Organs/Eyes Donations by Students

I _____ son/daughter of
Sh. _____ resident
of _____ want to ☐ not want to ☐

"Pledge my organs/eyes for organs/eyes donation after my death. My family members also support my decision.

This is to certify that the above said information given by me is accurate and I know that my name will be displayed in the list of organs/eyes donors on the official website as I have chosen to pledge my organs/eyes."

Note: Selected students have to submit the self-declaration forms of the above mentioned, attached as annexure.

Signature

ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ

(1961 ਦੇ ਪੰਜਾਬ ਐਕਟ ਨੰ. 35 ਤਹਿਤ ਸਥਾਪਤ)

ਵਿਦਿਆਰਥੀ ਦੇ ਬੀਮੇ ਸਬੰਧੀ ਨਾਮਜ਼ਦਗੀ ਫਾਰਮ

(Nomination Form for Student Insurance)

ਵਿਦਿਆਰਥੀ ਦਾ ਨਾਮ (Student Name)

ਪਿਤਾ ਦਾ ਨਾਮ (Father's Name)

ਕੋਰਸ ਦਾ ਨਾਮ (Name of Programme)

ਕਲਾਸ ਰੋਲ ਨੰਬਰ (Class Roll No.)

ਸੈਸ਼ਨ (Session) :

ਘਰ ਦਾ ਪੱਕਾ ਪਤਾ:

Permanent Home Address

ਮੋਬਾਇਲ ਨੰਬਰ Mobile No

ਪੱਤਰ ਵਿਹਾਰ ਲਈ ਪਤਾ:

Correspondence Address

ਨਾਮਜ਼ਦ ਵਿਅਕਤੀ ਦਾ ਨਾਮ:

Nominated Person

ਵਿਦਿਆਰਥੀ ਨਾਲ ਰਿਸ਼ਤਾ

Relation with Student

ਨਾਮਜ਼ਦ ਵਿਅਕਤੀ ਦਾ ਪੱਕਾ ਪਤਾ

Address of Nominated Person

ਮੋਬਾਇਲ ਨੰਬਰ Mobile No.

ਸਿੱਧੀ

ਵਿਦਿਆਰਥੀ ਦੇ ਹਸਤਾਖਰ (Signature of Student)

ਨੋਟ: ਇਹ ਫਾਰਮ ਵਿਦਿਆਰਥੀ ਦੇ ਦਾਖਲਾ ਫਾਰਮ ਦੇ ਨਾਲ ਲਗਾਕੇ ਵਿਭਾਗ ਦੇ ਰਿਕਾਰਡ ਵਿੱਚ ਰੱਖਿਆ ਜਾਵੇ।

ਮਾਤਾ ਪਿਤਾ ਵੱਲੋਂ ਵਿਦਿਆਰਥੀ ਦੀ ਸਿਹਤ ਸਬੰਧੀ ਦਿੱਤੀ ਜਾਣ ਵਾਲੀ ਅੰਡਰਟੇਕਿੰਗ

1. ਮੈਂ ਬਿਆਨ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ.....ਜਨਮ ਮਿਤੀ.....ਕਰੋਨਿਕ ਬਿਮਾਰੀ.....ਨਾਲ ਪੀੜਤ ਹੈ। ਇਸ ਦਾ ਇਲਾਜਹਸਪਤਾਲ ਤੋਂ ਚਲ ਰਿਹਾ ਹੈ। ਇਸ ਲਈ ਐਮਰਜੈਂਸੀ ਦੌਰਾਨ ਲੋੜ ਪੈਣ ਤੇ ਇਸ ਪਤੇ ਤੇ.....ਅਤੇ ਫੋਨ ਨੰਬਰ.....ਤੇ ਸੰਪਰਕ ਕਰ ਸਕਦੇ ਹਨ। ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਮੇਰੀ ਜ਼ਿੰਮੇਵਾਰੀ ਤੇ ਹੋਸਟਲ ਵਿੱਚ ਰਹੇਗਾ/ਰਹੇਗੀ।

ਜਾਂ

2. ਮੇਰਾ ਪੁੱਤਰ/ਪੁੱਤਰੀ ਕਿਸੇ ਵੀ ਬਿਮਾਰੀ ਨਾਲ ਪੀੜਤ ਨਹੀਂ ਹੈ।
ਮੈਂ ਬਿਆਨ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੇਰੇ ਵੱਲੋਂ ਉਕਤ ਦਿੱਤੀ ਜਾਣਕਾਰੀ ਬਿਲਕੁਲ ਸਹੀ/ਦਰੁਸਤ ਹੈ।

ਵਿਦਿਆਰਥੀ ਦੇ ਹਸਤਾਖਰ

ਮਾਤਾ/ਪਿਤਾ ਦੇ ਹਸਤਾਖਰ

ਪਤਾ.....
.....
.....

ਮੋਬਾਇਲ ਨੰ.....

ਮੁਖੀ ਦੇ ਹਸਤਾਖਰ
(ਮੋਹਰ ਸਮੇਤ)

.....

Undertaking from Mother Father

1. I declare that my son/daughter _____ Date of birth _____ is suffering from Chronic Disease _____. He/She is taking treatment from _____ Hospital. In case of emergency please inform on address _____ and contact no. _____. My son/daughter will stay in the hostel on my undertaking.

OR

2. My son/daughter is not suffering from any disease.

I declare that above information given by me is true/correct.

Signature of the Student

Mother/Father's Signature

Address _____

Mob. No. _____

Signature
Head of the Department
(With seal)